

Rep 3

MEMORANDUM

April 30, 1964

TO: MEMBERS OF THE STAFF

FROM: J. Lee Rankin

In order that I may properly evaluate your work in the preparation of the report, I would like to receive separate sections from each of you as you go along rather than wait for the submission of the completed draft of your sections of the report. This will enable me to make appropriate suggestions and avoid the necessity of major and time-consuming revisions at the conclusion of your draft.